

CAO**Subject:** FW: Letter received from Resident**From:** Mayor Richard Gould <mayor.gould@calvintownship.ca>**Sent:** January 2, 2026 10:21 AM**To:** CAO <CAO@calvintownship.ca>**Subject:** Letter received from Resident

I received the attached letter (2 pdfs) from Kevin and Cindy Grant. I was hand delivered to my home on January 1st in the afternoon. Since it was addressed to "Mayor Gould" and is a "formal request" I am forwarding on to you for action.

Just a couple of points that stand out.

1. What happened in the past is not relevant to the current situation. I'm sure there were roads and bridges built in the distant and near past that do not conform to current bylaws. As bylaws change, so must procedures.
2. The implication of the letter is that council is not following current bylaws, but as far as I am aware (correct me if I'm wrong) council has been following the existing bylaws with regards to the assumption of roads.
3. Since I believe that we are following the current bylaws, the idea of a retroactive reconsideration would be in violation of the current bylaws and is therefore null and void.
4. Finally it is stated that current Road Superintendent has stated in a report that she has no issue plowing the road as it exists today (without modification). If that is the case, would she please make a public report stating current compliance with the current bylaw?

Thanks so much,
Richard Gould.

Hand delivered by Dean Grant
to my home, on January 1, 2025 at
about 3:30 PM. 9.9


Dear Mayor Gould,

I am writing to formally request year-round maintenance for Stewarts Road and to ask that this request be reconsidered retroactively to 2015, when it was first submitted.

In 2015, we requested year-round maintenance on Stewarts Road. This request was refused without a clear explanation, and at the time no by-laws were cited to support the refusal. This decision is inconsistent with both Township practice and established precedent.

There are multiple examples within the Township where full-time residences built on seasonal roads were proactively approached by the Township and offered year-round maintenance. For example, I spoke with Mr. Al Penner on the west end of Suzanne's Road, who built his home around the same time we did on a seasonal road. In approximately 2002, he was offered year-round maintenance by the Township Road Superintendent at the time, Chris Whalley. There were no costs associated with this change. We also spoke with the Burroughs on the east end of Suzanne's Road, who shared a similar experience.

In addition, Latimer Lane, Pratt Road, and Floods Road all have sections of seasonal road that are plowed specifically because residents live there full-time.

Road maintenance in the Township is a collective expense funded by all ratepayers at the same rate, regardless of what road they live on. There are no tax deductions for residents living on seasonal roads. Our property is assessed by MPAC at the same value as comparable properties on year-round roads. Currently, five taxpayers on Stewarts Road contribute collectively to Township infrastructure and rely on Stewarts Road as their access.

Stewarts Road is a Township-owned road and already receives summer maintenance as part of the road budget. In winter, culverts are cleared and snow is winged back when required. The only additional cost would be running the plow down the road and back when needed. There is already an adequate turnaround, and no road improvements are necessary.

After 2015, there was an intentional lack of maintenance on Stewarts Road by the Township. I have a binder containing reports, emails, and photographs documenting this, should Council wish to review any specific events or concerns.

In conclusion, year-round road maintenance is a collective service funded by all taxpayers. Every full-time resident should be provided with reliable road access and emergency services. The Township's past practice of granting year-round maintenance to full-time residents on seasonal roads is reasonable, fair, and consistent. Our request should be treated in the same manner as those granted prior to us and prior to the creation of the relevant by-laws.

Finally, the current Road Superintendent has stated in a report that she has no issue plowing Stewarts Road as it exists today.

Thank you for your time and consideration. I respectfully request that Council reconsider this matter and approve year-round maintenance for Stewarts Road, effective retroactively to 2015.

Sincerely,
Kevin & Cindy Grant

Below is a **concise, clear point-form summary** of the key arguments:

- Year-round maintenance for Stewarts Road was requested in **2015** and **refused without clear reason or supporting by-law**.
- **Established precedent:** Full-time homes on seasonal roads have been offered year-round maintenance by the Township.
- Examples include:
 - **Suzanne's Road** (west end): Al Penner offered year-round maintenance around **2002** at no cost.
 - **Suzanne's Road** (east end): Burroughs family had a similar experience.
- **Latimer Lane, Pratt Road, and Floods Road** have seasonal sections that are plowed due to full-time residents.
- Road maintenance is a **collective taxpayer expense**; no tax reductions exist for seasonal roads.
- Property is **MPAC-assessed at the same rate** as comparable year-round road properties.
- **Five taxpayers** rely on Stewarts Road as their access.
- Stewarts Road is **Township-owned** and already receives summer maintenance.
- Winter maintenance already occurs (culverts cleared, snow winged back).
- **Minimal additional cost:** only requires plowing; turnaround exists and no upgrades are needed.
- **Fairness and safety:** Full-time residents should have reliable access and emergency services.
- Request should be **approved retroactively to 2015**, consistent with past practice.
- **Current Road Superintendent** has stated there is **no issue plowing Stewarts Road**.



9.9

THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL

PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: Action requested from Mayor Gould regarding Letter from Mr. and Mrs. Grant
Author: Ann Carr, Public Works Superintendent
Report No. PWS-2026-01
Date: January 13th, 2026

Purpose:

To provide a report to Council as per the request of the Mayor through the CAO to the Public Works Superintendent, regarding a letter received from Councillor Grant on behalf of Mr. and Mrs. Grant of Stewarts Road.

ACTION ITEMS:

1. Is the Council following the current By-Law regarding the maintenance of Stewarts Road?
2. Identifying that the Public Works Superintendent stated that the road could be plowed today (without modification). If that is the case, would she make a public report stating current compliance with the current by-law.

Background/Historical Information:

February 2024-Denial of a road use agreement for Wrona as well as the request for additional maintenance outside of a road use agreement by Grant has occurred at a meeting of Council.

1. Resolution 2024-77, February 27, 2024, was passed and carried.

That Council discontinue the practice of receiving requests for and issuing road use or maintenance agreements.

2. Resolution 2024-98 March 12th, 2024, was passed and carried.

WHEREAS by resolution 2024-77 passed February 27th, 2024, Council agreed to discontinue the practice of receiving requests for and issuing road use maintenance agreements,

AND WHEREAS while the Municipality has issued road use agreements for the maintenance of seasonally maintained roads and citizens in the past, including recently, these have been considered and or issued by Council of the Municipality without formal or transparent processes,

NOW THEREFORE be it resolved that in the absence of any process, policy or by-law that outline the circumstances under which Council will receive or consider requests for seasonal road use or maintenance agreement for municipal roads not maintained all year long by the Municipality, that staff be directed to research and bring forth to the Council before August 2024, guidelines and policies which would establish formal processes and conditions under which the Council might consider such requests, it is understood that this research will be comprehensive and will necessitate staff collaboration with our insurer, planner of record and legal department.

3. Resolution 2024-375 October 29th, 2024, was passed and carried.

WHEREAS resolution 2024-98, was passed and carried at the Council meeting on March 12th, 2024, resolved that in the absence of any process, policy or by-law that outline the circumstances under which Council will receive or consider requests for seasonal road use or maintenance agreements for municipal roads not maintained all year long by the Municipality, that staff be directed to research and bring forth to Council before August 24, 2024, guidelines and policies which would establish formal processes and conditions under which the Council might consider such requests, it is understood this research will be comprehensive and will necessitate staff collaboration with our insurer, planner of record and legal department,



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AND WHEREAS in the absence of a Public Works Superintendent the time allowed to produce such guidelines was extended to October 2024,

AND WHEREAS the Public Works Superintendent in collaboration with the CAO has investigated the issuance of road use maintenance agreements on seasonal roads,

AND WHEREAS the Zoning By-Law 2022-19 and the East Nipissing Planning Board Official Plan provides direction that shall not permit residential development on a street that is not maintained year-round by a public authority;

AND WHEREAS mention for exceptions of road use agreements in the Official Plan and Zoning By-Law creates ambiguity for the East Nipissing Planning Board, the Chief Building Official and the Council of the Municipality of Calvin;

THEREFORE, the Public Works Superintendent recommends to Council to apply for a Zoning amendment and an Official Plan amendment to remove language in the East Nipissing Planning Board Official Plan and the Comprehensive Zoning By-Law 2022-19 for the Municipality of Calvin that allows road use agreements for providing future residential development on seasonal, unassumed or private roads,

AND FURTHERMORE, that existing road use agreements be amended to provide less exposure of risk to the Municipality and be reviewed by the Municipal lawyer;

AND FURTHERMORE, the Council directs staff to seek cost/benefit analysis of assuming the "seasonal roads" that have residential development for year-round maintenance,

BE IT HEREBY RESOLVED that the Council of the Municipality of Calvin accepts this recommendation.

Public consultation for the Zoning By-Law amendment was held at the Council meeting of November 26th, 2024. 2 letters were presented to Council from Matt Bridgen as well as Kevin and Cindy Grant. Both letters were read out loud in public as well as Mr. Bridgen attended the public consultation through teams.

4. **Resolution 2024-405, November 26th, 2024, was passed and carried.**

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has held a public consultation hearing tonight, on November 26th, 2024, where and when it received all written and oral submissions related to the consideration of a proposed zoning by-law amendment under Section 24 of the Planning Act, amendments related to road use/maintenance agreements.

5. **By-Law Number 2024-067, November 26th, 2024, Resolution 2024-411, was passed and carried.**

WHEREAS the Council of the Corporation of the Municipality of Calvin has passed by resolution of Council to discontinue the practice of receiving requests for and issuing road use maintenance agreements, Resolution 2020-77,

AND WHEREAS the Council of the Corporation of the Municipality of Calvin requested staff to provide guidelines and policies for a transparent formal process, by Resolution 2024-376;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Municipality of Calvin will enact by-law 2024-67 being a by-law to amend by-law 2022-19 to remove section 4.11.2.1 and the example on page 93.

6. **By-Law Number 2025-04, Resolution Number 2025-012, January 14th, 2025, was passed and carried.**

WHEREAS there is no current policy/by-law that sets out the procedures to sell original road allowances and;

NOW THEREFORE BE IT RESOLVED THAT, Council for the Corporation of the Municipality of Calvin hereby receives and accepts the Public Works Superintendent report recommending to repealing By-Law 2011-015, and introducing By-Law 2025-04 a by-law to consolidate the adoption policies and procedures for the closure and sale of original shoreline/road allowances,



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FURTHER THAT until such a time as the Fees and Charges By-Law is reviewed in 2025, the fee structure within, related to this by-law remain at \$250.00 for the application and cost of land at 41 cents per square meter or \$250.00 whichever is greater,

AND FURTHER THAT this resolution and its related by-laws shall take effect immediately upon adoption.

The Public Works Superintendent requests Council to defer the following to allow a Public Consultation regarding the year-round maintenance of Stewarts Road.

7. Resolution Number 2025-140, April 23, 2025, deferred.

WHEREAS at a meeting of Council on February 25th, 2025, through motion number 2025-76, Council directed staff to "Council instructs staff to seek legal opinion of the title and the risk of assuming the roads to better inform Council of the processes needed to proceed",

AND FUTHERMORE, the Council of the Municipality of Calvin has received and considered Mr. Davis' legal opinion and advice on the matter.

8. May 20th, 2025, regular meeting of Council.

The public consultation for the purpose of Stewarts Road received eleven (11) letters and the eleven (11) letters were read out loud. 9 letters were opposed to maintaining Stewarts Road and 3 letters were against maintaining Stewarts Road.

The April 23rd, 2025, report regarding Stewarts Road was then deferred to a special meeting of Council to be held on May 23rd, 2025, at 1:00 p.m.

9. Resolution Number 2025-181, May 23rd, 2025, special meeting of Council.

That the CAO be directed to engage a professional firm to submit quotes for a survey of Stewarts Road to the bridge. Should the cost be over \$23,000.00, proceeding will require Council approval. The cost of the survey of these lands be borne by the Township; that the Planner of Record, Tulloch Engineering, review the results of the survey and bring forth a recommendation to Council with respect to the survey results. Councillor Latimer requested a recorded vote.

Councillor Grant- absent

Councillor Latimer-Yes

Councillor Manson-Yes

Councillor Moreton-No

Mayor Gould-Yes

10. Resolution Number 2025-208, June 24th, 2025, regular meeting of Council.

WHEREAS Council directed the CAO to engage professional firms to submit quotes for a survey of Stewarts Road to the bridge, by Resolution No. 2025-181;

AND WHEREAS, that should the cost be over \$23,000.00, proceeding will require Council approval, and that the cost of surveying the lands will be borne by the Township;

AND WHEREAS, that the Planner of Record, Tulloch Engineering, review the survey and bring forth a recommendation to Council with respect to the survey results;

FUTHERMORE, a Request for Quotation was executed for the purpose of Land Surveying Services; and that the lowest bid was \$7,910.00 by Adam Karsprzak Surveying Ltd.;

AND FUTHERMORE, the bid is below the pre-approved \$23,000.00 and the Municipality of Calvin will enter into an agreement with the Adam Karsprzak Surveying Ltd. To provide the land surveying services of Stewarts Road;

BE IT HEREBY RESOLVED that Council approves of this recommendation.



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11. Email From Adam Kasprzak to Public Works Superintendent November 13th, 2025.

Re: Draft Survey

It was noticed in review of the field work that a concession line was running through parts of the survey that required additional field work before finalizing the survey.

12. January 01, 2026, Letter received by Mayor Gould hand delivered by Councillor Grant from Mr. and Mrs. Grant regarding winter maintenance of Stewarts Road.

13. January 02, 2026, Email from Mayor Gould received by the CAO for action by Public Works Superintendent.

1. ACTION REQUESTED: Whether council is following current by-laws, as well as identifying that the Public Works Superintendent stated that the road could be plowed today (without modification). If that is the case, would she make a public report stating current compliance with the current by-law.

Legal Authority

By-Law 2016-020

Being a By-Law to Provide for Highway (Road) Classification Definitions and Signage for Adopting for Minimum Maintenance Standard for Highways

5.0 Maintenance Standards

a) **Seasonal Roads** Limited maintenance by the Municipality from June 01st to October 1st. Limited maintenance is a service standard below that which is provided for a "Year-Round" road and consists of minimal graveling, grading and ditching sufficient to permit passage during the seasonal period. No winter maintenance is performed by the Municipality with the exception of winter maintenance performed at the discretion of the Public Works Superintendent to avoid damage to municipal property or to repair or remove a potential threat to public health and safety. Since a seasonal road is maintained at a lower standard, the use of these roads is at "user's risk". All seasonal roads will be "signed" by the Municipality to indicate that the status of the road and duration of Municipal maintenance services. Any individual wishing to provide winter maintenance to a Municipal Seasonal road must make written application for permission to the Corporation of the Municipality of Calvin and, if approved, must enter into an Agreement and be aware that they will assume all responsibility for such winter maintenance and for any liability for damage to Municipal property as a result of the actions of private snow removal equipment.

O. Reg. 239/02: MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS

Snow accumulation, roadways

4. (1) Subject to section 4.1, the standard for addressing snow accumulation on roadways is,

(a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and

(b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table,

(i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or



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REPORT TO COUNCIL PUBLIC WORKS DEPARTMENT

(ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (1).

Analysis:

1. **Is the Council following the current By-Laws?** YES

2. **A) Why would the Public Works Superintendent say that the road could be maintained in winter?**

The Minimum Maintenance Standards Ontario Regulation 239/02 states "that on a Class 4 or 5 highway with two lanes, to provide a total width of at least five metres" is the width a municipality must plow to classify that it is compliant with the minimum maintenance standards. (16.5 feet) There is also ample room to turn around at the end of Stewarts Road before the bridge.

Stewarts Road is a Class 6 road therefore it is able to be plowed to the above minimum maintenance standard width based on its road class. There is also ample room to turn around at the end of Stewarts Road before the bridge with a plow truck as well as the grader.

B) Is the Public Works Superintendent following the current By-Law?

Yes, maintenance is only performed to protect the infrastructure as well as the health and safety of the Public. Minimal graveling has been done, action to Stewarts Road was necessary after the June 21, 2025, storm, culvert thawing in spring to prevent flooding as well as widening the snowbanks with the grader to provide public health and safety to ensure safe passage.

Unmaintained portions of Gated Road as well as Pratt Road also required restoration after the storm on June 21, 2025.

Appendices: Letter from Mr. and Mrs. Grant
Email from Mayor Gould to the CAO
By-Law 2016-020

Respectfully,

Ann Carr
Ann Carr
Public Works Superintendent

I concur with this report,

Donna Maitland
Donna Maitland
CAO, Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2016-020

BEING A BY-LAW TO PROVIDE FOR HIGHWAY (ROAD) CLASSIFICATIONS, DEFINITIONS, AND SIGNAGE AND FOR ADOPTING OF MINIMUM MAINTENANCE STANDARDS FOR HIGHWAYS (ROADS) UNDER THE JURISDICTION OF THE MUNICIPALITY OF CALVIN.

WHEREAS Section 27 (1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS section 44 (1) of the Municipal Act 2001, c.25 as amended, provides that the municipality that has jurisdiction over a highway or bridge shall keep it in a state of repair that is reasonable in the circumstance, including the character and location of the highway or bridge;

AND WHEREAS Section 44 (4) and (5) of the Municipal Act 2001, c.25 as amended, provides that regulations may be established by the Minister for minimum standards of repair for highways or bridges or any class of them and that the minimum standards may be general or specific in their application;

AND WHEREAS the Municipality of Calvin deems it appropriate to fulfill the requirements of Ontario Regulation 239/02 (Minimum Maintenance Standards for Municipal Highways), made under the Municipal Act, as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1.0 PURPOSE

The purpose of this By-law is to;

- a) Clearly define the terms Private Road, Private Unassumed Road, Seasonal Road, Unassumed Road, Unopened Road Allowance and Year Round Road;
- b) Classify all roads within the municipality, their levels of service, the patrolling requirements and the maintenance period annually; and,
- c) Identify signage where required for certain types of roads.

2.0 DEFINITIONS

For the purposes of this by-law a;

- a) "*Private Road*" means a road that has not been assumed by the Municipality, which provides access by means of a registered right-of-way to private property, and of which the use, maintenance, and liability of the road are the responsibility of the abutting land owners
- b) "*Private Unassumed Road*" means a road owned by the Municipality and maintained by a private individual/s, organization, or company rather than by the Municipality. The general public is allowed to travel on these roads and, since these roads have not been assumed by the Municipality for maintenance purposes, the responsibility for maintenance and liability is that of the private individual/s, organization or company
- c) "*Seasonal Road*" means an opened road allowance used on a "courtesy" basis by the Public with the understanding that the road, or portion thereof, is owned by the Municipality and which receives limited maintenance from June 1st through October 1st each year, and on which no winter maintenance is performed, with the exception of winter maintenance performed at the discretion of the Public Works Superintendent to avoid damage to municipal property or to repair or remove a potential threat to public health and safety. These roads are considered Class 6 Roads, not subject to Minimum Maintenance Standards under Ontario Regulation 239/02
- d) "*Unassumed Road*" means a road for which the Municipality has not assumed responsibility for maintaining and therefore is used at your own risk
- e) "*Unopened Road Allowance*" means unopened roads found along both concession and lot lines throughout the municipality as they were originally surveyed during the Province's early settlement. These are public highways, owned by the Municipality, but not maintained. The Municipality has no obligation to open or assume original road allowances, or to make passage over them easier for the public. The public is however able to "use" these unopened road allowances but they cannot alter the road allowance in any way
- f) "*Year Round Road*" means a road which has been opened and assumed by the Municipality, and maintained year round by the Municipality

3.0 ROAD CLASSIFICATION

Classification for the purpose of this by-law applies to the approximately 66.5 km of Class 4, 5 and 6 Year Round and Seasonally Maintained Roads under the jurisdiction of the Municipality. Classification has been established through the Annual Average Daily Traffic (AADT) count completed in the D.M Wills 2009 Road Needs Study, and by the Minimum Maintenance Standards for Municipal Highways Ontario Regulation 239/02, which sets the minimum standard for levels of service and patrolling requirements on each classification of road within a municipality as per the tables below:

3.1 Class 4 – Patrolling frequency minimum once every 14 days

Class 4 Highway	Surface Area	Depth	Height	Response Time
Snow Accumulation	n/a	8 cm	n/a	16 hours
Icy Roadways	n/a	n/a	n/a	12 hours
Shoulder Drop-offs	n/a	8 cm	n/a	14 days
Cracks	5 cm (width)	5 cm	n/a	180 days
Debris (except snow, ice, slush)	As soon as practicable,		after	becoming aware
Surface Discontinuities	n/a	n/a	5 cm	21 days
Regulatory & Warning Signs	n/a	n/a	n/a	30 days
Luminaries	n/a	n/a	n/a	14 days
		Potholes		
Paved Surface	1000 cm ²	8 cm	n/a	14 days
Non-paved Surface	1500 cm ²	10 cm	n/a	14 days
Paved & Non-paved Shoulder	1500 cm ²	10 cm	n/a	30 days
Bridge Deck Spalls	1000 cm ²	8 cm	n/a	7 days

3.2 Class 5 – Patrolling frequency minimum once every 30 days

Class 5 Highway	Surface Area	Depth	Height	Response Time
Snow Accumulation	n/a	10 cm	n/a	24 hours
Icy Roadways	n/a	n/a	n/a	16 hours
Shoulder Drop-offs	n/a	8 cm	n/a	30 days
Cracks	5 cm (width)	5 cm	n/a	180 days
Debris (except snow, ice, slush)	As soon as practicable,		after	becoming aware
Surface Discontinuities	n/a	n/a	5 cm	21 days
Regulatory & Warning Signs	n/a	n/a	n/a	30 days
Luminaries	n/a	n/a	n/a	14 days
		Potholes		
Paved Surface	1000 cm ²	8 cm	n/a	30 days
Non-paved Surface	1500 cm ²	12 cm	n/a	30 days
Paved & Non-paved Shoulder	1500 cm ²	12 cm	n/a	60 days
Bridge Deck Spalls	1000 cm ²	8 cm	n/a	7 days

3.3 Class 6 – Ontario Regulation 239/02 does not apply to Class 6 roads.
 Patrolling frequency – as determined by the Road Superintendent but at a minimum of once per month from June 1st to October 1st

4.0 ROAD LISTING

ROAD NAME	CLASSIFICATION	ROAD TYPE
Boundary Rd. N. (hard surface 1.9 km)	Class 4	Year Round
Boundary Rd. S (gravel 2.1 km)	Class 5	Year Round (Maintained Papineau-Cameron)
Peddler's Dr. (paved 9.8 km)	Class 4	Year Round
Peddler's Dr. (gravel 5.9 km)	Class 4	Year Round
Pautois Road (.3 km)	Class 4	Year Round
Donald's Rd. (2 km)	Class 4	Year Round
Suzanne's Rd. (4.3 km)	Class 4	Year Round
Daventry Rd. (3.9 km)	Class 4	Year Round
Flood's Rd. (.2 km)	Class 4	Year Round
Homestead Rd. (6.2 km)	Class 4	Year Round
Bronson Lake Rd. (1.9 km)	Class 4	Year Round
Booth Rd. (.6 km)	Class 4	Year Round
Beach Rd. (.1 km)	Class 4	Year Round
Twilight Camp Rd. (.2 km)	Class 4	Year Round
Mount Pleasant Rd. (3.1 km)	Class 4	Year Round
Latimer Lane (.5 km)	Class 4	Year Round
Moreau Rd. (2.3 km)	Class 4	Year Round
Galston Rd. (3.3 km)	Class 4	Year Round
Peacefull Lane (.4 km)	Class 4	Year Round
Beckett Lane (1 km)	Class 4	Year Round
Pratt Rd. (1.1 km)	Class 4	Year Round
Adams Rd. (5 km)	Class 4	Year Round
Brule Rd. (4 km)	Class 4	Year Round
McLaughlin Rd. (.4 km)	Class 4	Year Round
Stewart's Rd. (.9 km)	Class 6	Seasonal
Pratt Rd. (1.6 km)	Class 6	Seasonal
Latimer Lane (.7 km)	Class 6	Seasonal
Flood's Rd. (.9 km)	Class 6	Seasonal
Gated Rd (.9 km)	Class 6	Seasonal
Talon Lake Rd. (.4 km)	Class 5	Year Round (Maintained Bonfield)
Von Doeler Rd. (.6 km)	Class 6	Year Round (Maintained Bonfield)

5.0 MAINTENANCE STANDARDS

a) Seasonal Roads - Limited maintenance by the Municipality from June 1st to October 1st. Limited maintenance is a service standard below that which is provided for a Year Round road and consists of minimal graveling, grading and ditching sufficient to permit passage during the seasonal period. No winter maintenance is performed by the Municipality with the exception of winter maintenance performed at the discretion of the Public Works Superintendent to avoid damage to municipal property or to repair or remove a potential threat to public health and safety. Since a seasonal road is maintained at a lower standard, the use of these roads is at "user's risk". All Seasonal roads will be "signed" by the Municipality to indicate the status of the road

and the duration of Municipal maintenance services. Any individual wishing to provide winter maintenance to a Municipal Seasonal road must make written application for permission to the Corporation of the Municipality of Calvin and, if approved, must enter into an Agreement and be aware that they will assume all responsibility for such winter maintenance and for any liability for damage to Municipal property as a result of the actions of private snow removal equipment.

b) Year Round Roads - Maintenance will be provided by the Municipality year round as per the Minimum Maintenance Standards for Municipal Highways, Ontario Regulation 239/02

6.0 FORCE AND EFFECT

That this By-law will come into full force and effect upon the date of its passing.

READ A 1ST TIME THIS 25th DAY OF OCTOBER, 2016.

READ A 2ND SECOND TIME THIS 25th DAY OF October, 2016.

READ A 3RD THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL
THIS 25th DAY OF October, 2016.

Wayne B.
Mayor

Jonda Koenraas
Clerk-Treasurer

Mayor's Report — Mayor Richard Gould

Telecommunications Reliability, Broadband Infrastructure, and Public Safety

Purpose

The purpose of this report is to inform Council of ongoing and escalating concerns regarding the reliability of telecommunications services in the Township of Calvin, the status of publicly funded broadband infrastructure commitments, and the resulting implications for public safety and community wellbeing.

Background

Calvin Township is a rural municipality with approximately 600 residents, including a significant number of seniors. Reliable access to telecommunications services — including the ability to contact 911, fire services, emergency medical services, and police services — is essential to the safety, health, and wellbeing of residents.

Based on both personal experience and ongoing feedback from residents, cellular telephone service throughout the Township remains unreliable, with frequent dropped calls and significant service gaps. In many areas, advertised cellular and internet coverage does not reflect actual, on-the-ground reliability, particularly during adverse weather conditions and power outages.

Emergency Communications Experience

The importance of reliable telecommunications infrastructure was made particularly evident during the emergency storm response of **June 21, 2025**. During this event, cellular service failed in multiple areas of the Township, power outages were widespread, and landline service was also disrupted. These failures created challenges and increased risk for both emergency responders and residents, highlighting the vulnerability of existing communications systems during emergency situations.

Bell Canada – Deregulation Application

Council is advised that Bell Canada has issued a public notice to customers stating that, on **December 22, 2025**, it applied to the Canadian Radio-television and Telecommunications Commission (CRTC) for deregulation of certain local home phone services. In that notice, Bell encouraged customers to contact the CRTC if they had concerns regarding the application. Given the current state of telecommunications infrastructure in Calvin Township, any deregulation or withdrawal of landline services raises significant public safety concerns.

Publicly Funded Fibre Infrastructure Commitments

Council should further be advised that Bell Canada previously received **\$12,563,044 in combined provincial and federal public funding** for a broadband infrastructure project intended to deliver fibre-optic internet service to every residence in several municipalities, including the Townships of **Calvin, Bonfield, Papineau-Cameron, and the Town of Mattawa**. The publicly stated completion deadline for this project was **December 31, 2025**.

As of the date of this report:

- There are **no visible signs of fibre-optic construction** throughout most of Calvin Township;
- No confirmed or publicly communicated completion date has been provided;

- Mapping information provided by **Blue Sky Networks of North Bay**, based on available industry data, shows areas identified as “under construction” or “proposed” largely limited to the northern portions of the Township near the highway corridor — areas that already benefit from comparatively better cellular service;
- **Large portions of Calvin Township appear excluded** from current or planned fibre deployment.

Over the past year, discussions with alternative service providers, including Blue Sky Networks of North Bay, have highlighted concern and disappointment regarding the lack of progress and clarity surrounding fibre deployment in the region.

Lack of Viable Alternative Infrastructure

Council should be aware that Calvin Township lacks realistic alternative telecommunications infrastructure:

- There is **no cable television or cable internet service** in the municipality;
- Existing copper telephone infrastructure is **not capable of supporting DSL internet service**;
- Cellular service is unreliable due to a limited number of towers combined with hilly, forested terrain;
- Fixed wireless (“over-the-air”) broadband services are similarly constrained by terrain and tower availability.

As a result, many residents have retained aging landline telephone service, despite poor call quality, because it remains the **only marginally reliable means of communication**, particularly during emergencies.

Community Sustainability and Growth

Council should also be aware that reliable, high-speed internet and dependable telephone service are now essential infrastructure for community sustainability and economic viability. The ability to attract and retain residents — including families, remote workers, home-based businesses, and retirees — increasingly depends on access to modern telecommunications services.

The absence of dependable communications infrastructure therefore represents not only a public safety concern, but also a constraint on the long-term sustainability and fiscal health of the Township.

Conclusion

In light of:

- Persistent telecommunications reliability issues;
- The essential public safety role of landline and broadband services;
- Public funding commitments and uncertain project completion;
- The absence of viable alternative services;

- The importance of telecommunications infrastructure to the long-term sustainability of the Township;

I believe it is necessary and appropriate for the Township of Calvin to formally advocate for the protection of essential telecommunications services, seek accountability regarding publicly funded infrastructure commitments, raise public safety concerns with regulators and governments, and explore realistic interim or alternative solutions for residents.

Mayor Gould, Municipality of Calvin Township





Important information about your Bell Home phone service.

Dear Richard,

As you may know, the Canadian Radio-television and Telecommunications Commission (CRTC) regulates certain aspects of local home phone services. On **December, 22, 2025**, Bell applied to the CRTC for deregulation of specific local home phone services. This will allow us to offer you alternative services at competitive prices. We will notify you if the application is approved.

What this means for you.

You will continue to receive the same services you have come to expect. Also, standalone home phone service will be available. The attached Terms of Service will apply to your newly deregulated local services from the date the CRTC approves our application. By continuing to subscribe to Bell services, you accept the terms and conditions of the attached Terms of Service.

If you wish to provide comments to the CRTC regarding this application, please do so by **February 9, 2026**, at the following address, referencing Bell Part 1 Application for forbearance from the regulation of residential local exchange services in your area.

TTY: 1 877 909-2782
Fax: 1 819 994-0218
Mail: Gatineau, Québec, K1A 0N2

For questions or to add, cancel or modify your services:

1 866 310-BELL (2355)

Learn more

Thank you.
Bell Customer Care

Further information can also be obtained from:

Commission for Complaints for Telecom-television Services (CCTS)

Tel: 1 888 221-1687
TTY: 1 844 713-3010
Fax: 1 877 782-2924

Online form

Email for general inquiries:
response@ccts-cprst.ca
Mail: P.O. Box 56067,
Minto Place RO,
Ottawa, Ontario, K1R 7Z1

Office of Consumer Affairs (OCA) - Innovation, Science and Economic Development Canada

Tel: 1 800 328-6189
TTY: 1 866 694-8389

Video Relay Service

Online form
Mail: C.D. Howe Building,
235 Queen Street, 4th Floor,
Ottawa, Ontario, K1A 0H5

Competition Bureau of Canada

Tel: 1 800 348-5358
TTY: 1 866 694-8389

CAO REPORT TO COUNCIL : CAO 2026-03**January 13, 2026 Council meeting****Subject: Council Expenses Claimed – 2025****Purpose**

To submit for review and Council approval, individual Council members' expense claims for the fiscal year 2025.

Background

Schedule B to By-Law 2022-053 being a by-law to establish remuneration for Council, Committees of Council and Its Local Boards to Provide for Reimbursement of Expenses, requires that "travel expense claims by members of Council are subject to review and approval by Municipality of Calvin Council. The Treasurer will not cause expenses to be paid without a resolution of Council."

In accordance with Section 284 of the Municipal Act, Council remuneration and expenses paid to each member of Council will be posted to the Municipality's website prior March 31st.

2025 Travel Expense Claims have been submitted by all Council members (as attached). Total expenses claimed for the year are as follows:

Mayor Gould: \$2146.40

Deputy Mayor Moreton: \$35.00

Councillor Grant: \$758.00

Councillor Latimer: \$0

Councillor Manson: \$0

Recommendation

That Council review for approval purposes, the 2025 fiscal year expense claims submitted by individual Council members.



Name Mayor Gould 2025 Expense Claim
 I Certify that I have not been paid travel by others for the listed expense

Signature

Approved for Payment by Council Resolution #:

DATE	DESCRIPTION	Per Diem	Meal Claim	KM'S	@ \$0.70
Feb	East Nipissing Planning Board - Appointed at Beginning of Term			58	\$ 40.60
March	East Nipissing Planning Board			58	\$ 40.60
April	East Nipissing Planning Board			58	\$ 40.60
May	East Nipissing Planning Board			58	\$ 40.60
June	East Nipissing Planning Board			58	\$ 40.60
July	East Nipissing Planning Board			58	\$ 40.60
August	East Nipissing Planning Board			58	\$ 40.60
September	East Nipissing Planning Board			58	\$ 40.60
October	East Nipissing Planning Board			58	\$ 40.60
November	East Nipissing Planning Board			58	\$ 40.60
December	East Nipissing Planning Board			58	\$ 40.60
05-Feb	Cassellholme meeting - all 9 mayors CAO			105	\$ 73.50
12-Aug	Cassellholme - all 9 mayors Top up funding CAOs			105	\$ 73.50
17-Sep	Cassellholme Castle Arms 9 mayors			104	\$ 72.80
20-Nov	Cassellholme Castle Arms 9 mayors			83.8	\$ 58.66
11-Dec	Cassellholme Castle Arms 9 mayors			105	\$ 73.50
14-May	Cassellholme Exit Strategy - Resolution: Appointed at Begin of Term			39.8	\$ 27.86
04-Nov	Cassellholme Exit Strategy			45.8	\$ 32.76
08-Jul	Regional Economic Development			46.8	\$ 32.76
17-Jan	Canadian Ecology Centre - Approved by resolution in 2025			34.6	\$ 24.22
14-Oct	Canadian Ecology Centre			34.60	\$ 24.22
18-Jul	Drive with Minister Fedeli and Dunlop, CAO, Fire Chief to survey damage			60.20	\$ 42.14
21-Nov	MECP Meeting Give Speech about Park funding with Ministers			34.60	\$ 24.22
13-Dec	Drive with Minister Fedeli to survey repairs and receive funding announcement			20	\$ 14.00
24-Feb	Physician Recruitment - Appointed at Begin of Term			44	\$ 30.80
02-Jun	Physician Recruitment			44	\$ 30.80
27-Oct	Physician Recruitment			44	\$ 30.80
18-Mar	Shared Building Services Resolution #2025-115			39.8	\$ 27.86
11-Nov	Remembrance Day Service - Resolution 2025-294			44	\$ 30.80
05-May	FONOM Conference - Resolution #2025-30			106.00	\$ 84.00
06-May	FONOM Conference - Resolution #2025-30			106.00	\$ 84.00
07-May	FONOM Conference - Resolution #2025-30			53.00	\$ 84.00
28-Mar	Northeastern Fire Education Conference Resolution 2025-72			106.00	\$ -
15-Jan	ROMA Conference-Resolution #2024-396			8.50	\$ -
19-Jan	ROMA Conference-Resolution #2024-396			5.50	\$ 30.80
20-Jan	ROMA Conference-Resolution #2024-396			5.50	\$ -
21-Jan	ROMA Conference-Resolution #2024-396			5.50	\$ 30.80

Total Expenses Claimed 2025
 Less Paid to date
 Unpaid Claimed Expenses

\$ 636.00	\$ 25.00	\$ 1,485.40	2146.4
\$ 265.00	\$ 25.00	\$ 61.60	351.6
\$ 371.00	\$ -	0	1,423.80
			1794.8



Name Councillor Moreton 2025 Expense Claim
I Certify that I have not been paid travel by others for the listed expense

Signature

Approved for payment by Council Resolution Number:

Approved for payment by Council Resolution Number:

200

TOTAL EXPENSES CLAIMED 2025



Name Councillor Grant - 2025 Expense Claim
I Certify that I have not been paid travel by others for

Signature

Approved for payment by Council Resolution #:

TOTAL EXPENSES CLAIMED 2025

\$ 212.00 \$ - \$ 546.00 \$

5758



Name Councillor Latimer - 2025 Expense Claim

Signature

I Certify that I have no expenses to claim for the 2025 fiscal year

Approved for Payment by Council Resolution Number: n/a

TOTAL EXPENSES CLAIMED 2025



Name Councillor John Manson 2025 Expense Claim

Signature

I certify that I have no expenses to claim for the fiscal year 2025

Approved by Council Resolution Number: n/a

TOTAL EXPENSES CLAIMED 2025

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2022-053

**BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL, COMMITTEES
OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE FOR REIMBURSEMENT OF
EXPENSES**

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Remuneration and Expenses

Section 283(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality.

Section 283(2) of the *Municipal Act* provides that despite any Act, a municipality may only pay the expenses of members of its Council or of a local board of the

Municipality if the expenses are of those persons in their capacity as members and actually incurred or, if the expenses are, in lieu of the expenses actually incurred, a reasonable estimate in the opinion of the Council of the actual expenses that would be incurred.

Section 284 of the *Municipal Act* provides how the remuneration shall be disclosed each year by an itemized statement on or before March 31.

Term of Council Review

Section 283(7) requires Council to review a by-law passed under subsection 283(5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

Preamble

In 2014 Council for the Corporation of the Municipality of Calvin adopted Bylaw 2014-011 providing for the remuneration of Council and the payment of expenses incurred. Council is obligated under law to review the Bylaw once during the four-year term.

This matter has been discussed at previous Council meetings and no changes were recommended.

Inflationary costs (cost of living etc.) are not built into the Bylaw and there is no other automatic rate increase.

The cost of living/inflation has been increasing significantly over the past few years.

For years, members of Council have been compensated at a rate lower than the sector standard.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to establish remuneration and expense reimbursement for members of Council.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That Members of Council for the Municipality of Calvin shall receive remuneration in accordance with the provisions of Schedule "A", attached to and forming part of this Bylaw.
2. That remuneration shall be adjusted annually in accordance with the Consumer Price Index.

3. That the Treasurer shall make payments to a member of Council for expenses incurred as provided for in Schedule "B", attached to and forming part of this Bylaw.
4. That the Treasurer shall prepare a report of the remuneration and expenses paid to each member of Council in accordance with the provisions of Section 284 of the *Municipal Act* and the report will be posted on the Municipality's website prior to March 31, of any given year.
5. That Schedules "A" and "B" can be amended by resolution.
6. That Bylaw 2014-011 is hereby repealed.
7. This By-law takes effect on the day of its final passing.

Read and adopted by Resolution 2022-290 this 23rd Day of August 2022.

Mayor

Clerk

SCHEDULE "A"

TO BYLAW 2022-053

1. FLAT RATE HONOURARIUM - MEMBERS OF COUNCIL

Starting on January 1, 2022, the members of Council shall receive the following flat rate honorarium:

MAYOR	\$15,600.00 PER ANNUM fully taxable
DEPUTY MAYOR	\$13,200.00 PER ANNUM fully taxable
OUNCILLOR	\$10,800.00 PER ANNUM fully taxable

The flat rate honourarium is to include the following:

- Meeting preparation and research;
- Twenty-six (26) meetings which would include Regular, Special, Closed or Emergency meetings or educational and training meetings of Council, whether attending in-person or by means of virtual meeting;
- Meetings of Boards and Committees to which a Member of Council is appointed by Council whether attending in-person or by means of virtual meeting and otherwise compensated;
- Attendance at meetings held within the municipality with ratepayers, staff, consultants whether at their request or not, etc.;
- Attendance at on-site meetings within the Municipality;
- Attendance at the Municipal Office to sign cheques, by-laws, etc.. and to interact with the staff and public; and
- Attendance at special function, public or ceremonial event related to the municipality.

The flat rate honourarium will be paid bi-weekly and deposited directly into the Member's bank account when municipal employees are paid.

Members will be compensated for all additional meetings in June and December.

In December of any given year, any Member who has not attended twenty-six (26) meetings will have their remuneration reduced by \$150 per meeting not attended.

2. ADDITIONAL MEETINGS

- a. Additional approved meetings will be compensated at \$150 per meeting. Approved meetings will include those called by the Mayor and those approved for the Member to attend by resolution of Council.
- b. Attendance at meetings, functions, or events where participation is out-of-the-interest of a Council member only and not Council as a body (no resolution) will not be paid.

3. APPROVED TRAINING SEMINARS, WORKSHOPS & CONFERENCES

For approved training seminars, workshops and conferences attended in person by a Council member(s) the municipality pays:

Starting on January 1, 2022:

- Actual registration, hotel and transportation costs;
- \$53 per diem (1/2 day) incurred;
- \$106.00 per diem (full day) incurred to a maximum of three (3) days at any one time; and
- \$60 per diem for cost of meals incurred to a maximum of three (3) days at any one time, broken down as follows: Breakfast \$10; Lunch \$20 and Dinner \$30.00.

The Municipality will not pay for costs associated with alcohol charges or spousal expenses.

Remuneration paid to elected Members of Council of the Municipality of Calvin is deemed as expenses incident to the discharge of their duties as members of the Council during their term of office.

4. Reconciliation

The Treasurer shall in June and December of any given year, prior to making fixed remuneration payments, undertake a review of meeting attendance, by each Member of Council. In the event of absence by Council members at Regular, Special, Closed or Emergency meetings or appointed representation on other Committees, the Treasurer shall undertake a calculation of the Flat Rate Honorarium paid to the Council Member, complete a pro-rated calculation and make amendments to the Flat Rate Honorarium paid to the Council Member. Any adjustments will be made in July and December/January as the case may be.

SCHEDULE "B"

TO BYLAW 2022-053

1. Travel Expenses: Members of Council

- a. Actual registration fee, taxi fares and parking fees with receipts;
- b. Meals and gratuities based on current Treasury Board rates.
- c. Actual accommodation cost with receipt;
- d. Actual transportation cost with receipt;
- e. Use of personal vehicle will be reimbursed based on the mileage rate set by Council for the municipality.

2. Approval of Travel Expenses

Travel expense claims by members of Council are subject to review and approval by Municipality of Calvin Council. The Treasurer will not cause expenses to be paid without a resolution of Council.

3. Travel Advance

A travel advance may be requested by providing the Treasurer with the resolution of Council approving attendance at the meeting/training/event along with an estimate of costs upon such form as established by the Treasurer. Travel advances will not exceed seventy-five percent (75%) of the estimate and will be limited to daily per diems, mileage cost and reasonable meal expenditures.

Upon their return the relevant travel expense claim must be submitted no later than two (2) weeks following the completion of the function. The Treasurer will reconcile the advance and compensate the Member for any amounts over and above the advance. Should the advance exceed the actual costs, the Member will be requested to return the excess funds to the Municipality. In the circumstance a member fails to repay any advance or portion thereof, the Treasurer will reduce the Member's honourarium by the outstanding amount.